

~~S E C R E T~~

29 September 1987

MEMORANDUM FOR: Chief, Management and Liaison Staff, OC

25X1 FROM:

[REDACTED]  
Chief, Management and Plans Branch, OC-MLS

SUBJECT: Weekly Staff Notes, 20-26 September 1987

1. General:

25X1 [REDACTED]

25X1 b. Messrs. [REDACTED] attended a demonstration of a Canon still camera at Comsat Corporation, Washington, D.C., on 22 September. The unit and its associated micro floppy disc, which are the size of a standard 35mm camera and a book of matches, respectively, record 50 images digitally. The disc is then down loaded into a modem for transmission, via satellite or landline, to a receiver and printer plotter. Transmission time varies from 90 seconds to six minutes depending upon which of four color processors are selected.

25X1 c. [REDACTED] attended the DOLPHIN meeting at  
25X1 Headquarters on 22 September. [REDACTED] from OIT was the guest speaker. Next week's meeting will be held in Room 1D35 commencing at 1330.

25X1 d. [REDACTED] attended a one-day seminar on "Management Problems of the Technical Person in a Leadership Role." Although the course had a number of good points, it was too broadbrush to cover any of them effectively.

25X1 e. On 24 September, [REDACTED] attended a guest lecturer series presentation at the Headquarters auditorium, featuring former National Security Advisor, Dr. Zbigniew Brzezinski, who spoke primarily on the relationship between the U.S. and USSR, but who also stressed the critical

25X1 [REDACTED]

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SUBJECT: OC-MPB Weekly Staff Notes, 20-26 September 1987

importance of the Agency's role of providing insightful intelligence to the President and other Cabinet officials.

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g. [ ] attended the secretarial training course entitled "Oral Presentation" on 21-24 September at the Chamber of Commerce Building.

h. Requirements Statistics as of 25 September 1987:

Total 1984 Requirements - 168  
Completed - 158

Total 1985 Requirements - 133  
Completed - 88

Total 1986 Requirements - 90  
Completed - 66

Total 1987 Requirements - 141  
Completed - 18

Pending Requirements by OC Divisions:

AMD	-	1
CSD	-	4
ED	-	5
ED/FND	-	1
FND	-	83

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MLS/MPB	-	4
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